



**WE WOULD LIKE TO
INVITE YOU to the 73rd ANNUAL
PYRFORD & WISLEY FLOWER SHOW & FETE**

To be held on **SATURDAY 11th JULY 2020** at the

**CRICKET GROUND, COLDHARBOUR ROAD,
PYRFORD, WOKING, SURREY GU22 8ST**

From 12.30 to approximately 5pm

If you would like to come and participate in this very successful annual event, please return the attached booking form, together with a cheque to cover the relevant costs, by **3rd July 2020** to:-

Joanne Attrill
Arcola Cottage
Pyrford Road
Surrey
GU22 8UP
E-mail:- stalls@pyrfordflowershow.org.uk
Phone: 01932 400127
Mobile: 07960 749123

Please make cheque payable to '**Pyrford and Wisley Flower Show**', or electronic payments to: Lloyds Bank, acct: **01963671**, sort code: **30-99-80**, Account name: **Pyrford & Wisley Annual Flower Show & Fete**

We offer:

Advertising space in the event programme:

Programme Ad Sizes:	Without Bleed	With Bleed
Full Page	190mm x 130mm	210mm x 148mm
Full price	£200	£200
with early bird discount *	£180	£180
Half Page	92mm x 130mm	
Full price	£120	
with early bird discount *	£108	
Quarter Page	92mm x 63mm	
Full price	£80	
with early bird discount *	£72	

*early bird discount applies if advert is booked and paid for by 31st March 2020

Uncovered Pitches – @ £40 per pitch - approximate pitch size 4½ m x 4½ m, ideal for gazebos etc.

Trestle tables - @ £5 each

Local Charity and crafters rate - £25. In order to qualify for the discounted rate you must be a registered charity serving the local community or a hobbyist/crafter who makes their own goods.

Please be aware before making your booking that stallholders must park their vehicles in designated areas off the main site after setting up their stall

Bookings

Please note that submission of payment does not guarantee you a space. Accepted stallholders will be emailed confirmation that they have a space. If an application is received but we are unable to accept it, then the payment will be refunded. If a booking is cancelled within two weeks of the Show date, no refund is due.

Food Retailers

You are not permitted to sell food and drink from your stall designed for immediate consumption without prior arrangement, as the Flower Show depends on the higher stall prices charged to food and drink sellers in order to keep the show running each year. For example, by this we mean that you can sell fudge or cupcakes, but not sandwiches, hot food, canned drinks or bottled water. If in doubt please disclose precisely what you are planning to provide on your booking form and we will come back to you.

Food retailers must agree to comply with all existing Food Safety and Hygiene regulations. The retailer will be required to provide proof of both registration of the premises and appropriate training for staff (as specified by the current Food Premises (Registration) Regulations and the current Food Safety (General Food Hygiene) Regulations). The retailer is to be available for inspection prior to, and at any time during the event, on the request of Woking Council.

If you bring your own generator it must be fenced off and a maximum of 5ltr of fuel (in addition to the on board tank) is to be stored on site out of direct sunlight. Generators must not cause a noise nuisance. If this is the case you may be asked to discontinue using it on the day.

Health & Safety

It is the responsibility of the Exhibitors to ensure that their stands and all parts of their display comply with current Health and Safety Regulations, which relates to the safety of employees and all other people.

All stallholders must have Public Liability Insurance, a relevant Risk Assessment, and where appropriate, Employers Liability Insurance, Safety Testing Certificates & Food Hygiene Certificates. You are asked to confirm on the booking form that you have such insurance in place and be prepared to show relevant evidence if requested.

All trade stands must have fire extinguisher/s and/or fire-fighting equipment appropriate to their risk. The current law regarding 'no smoking' applies to all tents, marquees and other structures.

It is the responsibility of exhibitors or their agents to safeguard their property. The Society does not accept any responsibility whatsoever for any losses.

All staff and/or volunteers working on your stand must be advised of, and agree to abide by, these terms and conditions.

